

## To our loyal customers,

As you can imagine, this crisis has turned the retail world upside down. Like many other businesses, our suppliers' factories were forced to close. Some are based here in the United States, but some are also located overseas. With that being said, they are not necessarily on the same "phase" as we are here in Hammond. Our suppliers are working very hard to send us our shipments as soon as possible. To date, we are stocked with most sizes. As always, the longer you wait to come in and purchase your uniforms, the more likely we will be out of a size you may need, so please keep that in mind ESPECIALLY now.

When we made the decision to reopen, we knew it would come with challenges. We knew it would drastically change our business and the practices we have been following for the past twenty years. Change is hard. A "new normal" is hard, but I know WE can do it! We have been and will continue to follow the guidelines set by our governor and the CDC. We ask that you stay patient with us as we navigate through these unprecedented times.

Our main priority is to protect you and your children when you come into the store. We also want to protect ourselves. For this reason we have made the difficult decision not to allow anyone to try on clothing in-store at this time. We will have size charts located throughout the store as well as disposable, paper measuring tapes to assist you in measuring your child. We will also be here to guide you through this process in an attempt to make this as easy as possible for you.

Another change we have decided to implement is our return policy. Moving forward, all returns and exchanges must be made within 10 DAYS from your original purchase date. Tags MUST be attached, clothing must be free of odor, and there will be a restocking fee of 15% on any item returned. The only items that may be returned and/or exchanged are the following: tops, bottoms [excluding PE shorts], outerwear and plaid. All accessories [bows, belts, socks, shoes, PE shorts] and regular merchandise [personalized items, gifts, nap mats, backpacks, totes, etc.] will be FINAL SALE.

We will still have our June sale where all uniforms and school related items are 15% off. We will also still offer layaway. However, ALL items put on layaway will be FINAL SALE. We realize how much of a benefit our layaway program has become to our customers through the years but due to the uncertainty of when we will receive shipments, we cannot allow uniforms pieces to be held months at a time. With the new return policy, it will allow us to have as many items stocked as possible throughout the summer.

Please keep in mind that a limited number of customers will be allowed in the store at a time. We ask that you keep your party size to a minimum so that we can better accommodate everyone. If you are disabled, pregnant, or elderly and would be more comfortable coming to shop before business hours, please contact us for more information.

Hand sanitizer will be stationed at the front door for application before you continue any further. Once inside, we ask that you be mindful of social distancing. There are signs and tape to help direct you as you shop. Masks are encouraged. Please know we are continuously cleaning high touch points throughout the day. As a quick reminder, all orders must be picked up in the drive thru.

Rest assured we are doing everything we can to make your shopping experience as smooth as possible. We appreciate your business and understanding during this time!

Thanks, Your Old School family

## **Quick Recap:**

- NO DRESSING ROOMS
  - o Size charts will be displayed and paper measuring tapes will be provided
- Returns allowed (tops, bottoms [excluding PE shorts], outerwear and plaid) within 10 days
  - o Tags must be attached
  - No odor, damage, etc.
  - o 15% RESTOCKING FEE
- All accessories [bows, belts, socks, shoes, PE shorts] and regular merchandise [personalized items, gifts, nap mats, backpacks, totes, etc] are FINAL SALE.
- ALL items put on layaway will be FINAL SALE
- Special hours for disabled/elderly/pregnant if needed. Please call us for more information!





